



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 08/23/2023

The DDD Policy Unit published a revised policy on Wednesday, August 23, 2023. The policy is available on the Division's [Policy webpage](#).

REVISED POLICY

[Division Operations Policy Manual 100 Management of Division Policies and Procedures](#)

Updates to this policy include:

- Added definitions to clarify Medical Policy.
- Expanded information to illustrate the path a policy goes through for approval.
- Clarified the policies that require the Division's Chief Medical Officer's signature.

RETIRED POLICIES

Division Operations Policy Manual 325 Access to Professional Services Initiative and Reconciliation

- A new policy will be created to align with AHCCCS Contractor Operations Manual (ACOM) 330 which addresses the Division's role in regard to access to professional services and reconciliation.

AdSS Operations Policy Manual 325 Access to Professional Services Initiative and Reconciliation

- The Division no longer sends funds to its Administrative Services Subcontractors.

Division Medical Policy Manual 310-T Physician Services

- This policy is no longer relevant due to content in other policies.

Provider Policy Manual Chapter 32 Separation of Children and Adults in Center-Based Programs

- All relevant provisions have been incorporated in the Qualified Vendor Policy Development tool and other provisions are obsolete.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division's website. This form, <https://forms.gle/4MGCsdyKTRPjNa3m9>, can be used to submit public comments.